Lillie M. Evans Library District
Meeting of the Board of Trustees
August 14th, 2025 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order at 7:02 p.m. on Thursday, August 14th, 2025. Dan Sullivan, Angie Daily, Randy Ingle, Director Beth Director, Rachel Wilson, Diane Smith, and Deb Givens were present. Gayle Johnson-Brackett was absent.

Comment or Questions to the Board – none.

Minutes

A. Regular Board meeting on July 17th, 2025. Rachel Wilson made a motion, seconded by Dan Sullivan, to approve the July 17th, 2025 regular board meeting minutes. All ayes, motion carried.
B. Joint Board meeting on July 17th, 2025. Angie Daily made a motion to approve the Joint Board meeting, seconded by Diane Smith, to approve the July 17th, 2025 Joint Board Meeting minutes. All ayes, motion carried.

Correspondence and Communication

A. Newly revised Illinois Pubic Library Standards replaces Serving Our Public 4.0. There is a new revised Illinois Public Library Standards that the libraries will be using. Beth is going find out how this will impact the Per Capita grant application since it has focused on Serving Our Public in the past.
B. Heritage Days thank you – PCA thanked the library and the Friends for their $100 donation.

Committee Reports

A. Finance
    1. PCB CDAR **–** The PCB CDAR is expiring. Beth renewed it for twelve months.
    2. PSB CD – The renewal was up for the PSB CD also, so Beth renewed it for thirteen months.
B. House & Grounds
    1. Flat roof repair – Beth got a quote for $10, 200 to reseal the membrane and to help the roof drain better on the flat part. Dan made a motion to approve the quote of $10,200 to repair the roof, seconded by Rachel Wilson. Dan Sullivan, aye, Angie Daily, Aye, Randy Ingle, aye, Rachel Wilson, aye, Diane Smith, aye, and Deb Givens aye. All ayes, motion carried.
C. Policy – none
D. Personnel
    1. Change in nights and Saturday staffing – Ruthie has finally retired from German Bliss and will be moving to day time hours. This leaves holes in the schedule for nights and Saturdays which can't all be covered with existing staff.
    2. Hiring new Library Assistant – We will be hiring another Library Assistant to cover nights and Saturdays as well help with hours after Anita's retirement. It would be a twenty-eight hour a week position. Beth hopes to have someone hired by October 6th. She will be advertising next week for the position.

Financial Report

A. Approval of July expenditures – Angie Daily made a motion, seconded by Diane Smith to approve the July expenditures. Roll call: Dan Sullivan, aye, Angie Daily, aye, Randy Ingle, aye, Rachel Wilson, aye, Diane Smith, aye, and Deb Givens, aye. All ayes, motion carried.
B. Fund transfers and Year End Report – Rachel Wilson made a motion, seconded by Dan Sullivan to approve the following transfers: Corporate to Audit - $4,313.94, Corporate to Building - $28,009.89, and Working Cash to Corporate - $16.03. Roll call: Dan Sullivan, aye, Angie Daily, aye, Randy Ingle, aye, Rachel Wilson, aye, Diane Smith, aye, and Deb Givens, aye. All ayes, motion carried.

Director's Report – on file at the library

Friends of the Library – On the first day of the book sale, they made $295.00. As of August 14th, they have received $1,083.50.

Unfinished Business

A. IMLS update – Beth will send the update to us so we can let the House members know how critical that the library funding is to libraries.
B. Tree on bank property – Backyard Tree is to come and inspect the tree.
C. TIF Districts – Beth gave us an update on the TIF information.

New Business

A. Budget and Appropriation Ordinance 2026-3 – Diane Smith made a motion, seconded by Angie Daily, to approve the Budget and Appropriation Ordinance 2026-3. All ayes, motion carried.
B. Inspiration Celebration – September 14 or 24th? We decided to have the Inspiration Celebration on September 24th from 5 – 7.
C. Review IPLAR – We will be doing that next month.
D. Serving our Public 4.0: Chapter 9: Public Services: Reference and Reader's Advisory Services – we meet all components and criteria.

Comments to Guide Future Agendas – none

Adjournment – Rachel Wilson made a motion, seconded by Diane Smith, to adjourn the board meeting at 7:56 p.m.

Respectfully submitted,

Deb Givens

Next meeting:
September 11th, 2025 at 7:00 p.m.