

Lillie M. Evans Library District
Meeting of the Board of Trustees
December 8th, 2022 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order on Thursday, December 8th, 2022 at 7:01 p.m. Director Beth Duttlinger, Gayle Johnson-Brackett, Ellen Cluskey, Diane Smith, and Deb Givens were present. Zach Waldis, Teresa Bouton, and Randy Ingle were absent.

Comments or questions to the Board – none.

Minutes

- A. Regular Board meeting on November 10th, 2022. Ellen Cluskey made a motion, seconded by Diane Smith to approve the November 10th, 2022 minutes. All ayes, motion carried.

Correspondence and Communication

- A. About RSA and Brief History –Beth gave us an overview of the organization. RAILS has been providing personnel support on a contractual basis since the system mergers but they are withdrawing this support. RSA is working to employ and provide benefits to their employees directly and are exploring ways to make this happen over the next few years. This will impact member libraries fee structures but Beth will continue to participate in the process.
- B. PHS Superintendent reply on busing – Mr. Duling replied that they will do the best they can to provide transportation to the library from the school.
- C. AED grant from SCARF – Beth applied for a grant for an AED and the application is moving along.
- D. Public Act 102-1088 Decennial Committees on Local Government Efficiency Act – still working on this new Act.

Committee Reports

- A. Finance – none
- B. House and Grounds – none
- C. Policy
 - 1. Authority to spend policy – Diane Smith made a motion, seconded by Ellen Cluskey to increase the amount from \$2,000.00 to \$5000.00 for the director to make capital expenses without board approval. All ayes, motion carried.
 - 2. Fixed Assets Policy – Ellen Cluskey made a motion, seconded by Diane Smith to change the wording on the Fixed Assets Policy as the auditors suggested. All ayes, motion carried.
- D. Personnel – none

Financial Report

- A. Approval of November expenditures – Diane Smith made a motion, seconded by Ellen Cluskey to approve the November expenditures. Gayle Johnson-Brackett, aye, Ellen Cluskey aye, Diane Smith, aye, and Deb Givens aye. All ayes, motion carried.

Directors Report – on file at the library.

Friends of the Library Report – no report.

Unfinished business

- A. Consolidated Election – file @ LME Library between December 12-19 – Beth reminded that the ones who are running for the election can return their packets starting next week. Rachel Wilson and Angie Daley have picked up board packets and are planning on running for the 2 available trustee positions.

- B. Library Transforming Communities Special Grant Opportunity - Beth is looking into a grant that would make a pathway in the Hosta garden that would be wheelchair accessible.

New Business

- A. Closed sessions audit – All of our closed sessions have been released. There are none to retire. We have no recordings.
- B. Per Capita Grant – Beth will complete by the January 31st deadline.

Comments to Guide Future Agendas – none.

Adjournment – Ellen Cluskey made a motion to adjourn our meeting at 7:50, seconded by Diane Smith. All ayes, motion carried.

The next board meeting will be on January 19th, 2023 at 6 p.m.

The Joint Board meeting will be on January 19th, 2023 at 7:00 p.m.

Respectfully submitted,

Deb Givens, Secretary