

Lillie M. Evans Library District
Meeting of the Board of Trustees
March 10th, 2022 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order at 7:00 p.m. on Thursday, March 10th, 2022. Diane Smith, Randy Ingle, Director Beth Duttlinger, Gayle Johnson-Brackett, and Deb Givens were present. Teresa Bouton, Zach Waldis, and Ellen Cluskey were absent.

Comments or questions to the Board – none.

Minutes

- A. The minutes from the February 10th, 2022 meeting were read. Randy Ingle made a motion to accept the minutes, seconded by Diane Smith. All ayes, motion carried.

Correspondence and Communication

- A. Open Meetings Act Training for Members of Public Bodies – We need to get the training completed soon.
- B. Journal Star no longer printing on Saturdays starting March 19, 2022. It will be electronic only.
- C. New Statement of Economic Interest form – we need to complete.
- D. Heritage Days Thank you – The library was thanked for their donation to Heritage Days.

Committee Reports

- A. Finance – none
- B. House and Grounds – none
- C. Policy
 - 1. Disruptive Behavior Policy – Diane Smith made a motion, seconded by Randy Ingle, to accept the Disruptive Behavior Policy. All ayes, motion carried.
 - 2. Conduct Ordinance – reviewed
 - 3. Display Space Policy – First reading
 - 4. General Use of the Library Policy – Randy Ingle made a motion, seconded by Diane Smith, to approve the General Use of the Library Policy as amended and to rename it General Operations Policy. All ayes, motion carried.
 - 5. Children’s Safety Policy – Reviewed
 - 6. Meeting Room Policy – Discussed charging \$15.00 for the rooms being used for parties and social gatherings.
- D. Personnel – None

Financial Report

- A. Approval of February expenditures – Diane Smith made a motion, seconded by Randy Ingle to approve the February expenditures. Gayle Johnson-Brackett, aye, Diane Smith, aye, Randy Ingle, aye, and Deb Givens, aye. All ayes, motion carried.

Director’s Report – On file at the library

Friends of the Library Report – none

Unfinished Business

- A. COVID-19 Pandemic – Statewide mask mandate has been lifted and masks are recommended but no longer required.
- B. Long Range Plan – Beth reviewed the names for the Focus Group meeting to be held on April 7th, 2022 from 6:30-8:30pm.

New Business

- A. Serving our Public 4.0 Chapter 3: Access – We meet all the components and criteria.

Comments to Guide Future Agendas – none.

Adjournment – Randy Ingle made a motion, seconded by Diane Smith, to adjourn the meeting at 8:10 p.m. All ayes, motion carried.

Respectfully submitted,

Deb Givens, Secretary

Next Board Meeting will be on April 14th, 2022 at 7 p.m.