

Lillie M. Evans Library District
Meeting of the Board of Trustees
January 20th, 2022 at 6:00 p.m.

The Lillie M. Evans Library Board was called to order at 6:01 p.m. on Thursday January 20th, 2022. Gayle Johnson-Brackett, Teresa Bouton, Diane Smith, Ellen Cluskey, Director Beth Duttlinger, and Deb Givens were present. Zach Waldis came at 6:09. Randy Ingle was absent.

Comments or questions to the Board – None.

Minutes

- A. The minutes from the December 9th, 2021 meeting were read. Ellen Cluskey made a motion, seconded by Diane Smith to accept the minutes. All ayes, motion carried.

Correspondence and Communication

- A. Open Meetings Act Training for Members of Public Bodies – Is now available again and Beth handed out a cheat sheet to help navigate the new site. We have 90 days to complete the training.
- B. RAILS Statewide Database Proposal – RAILS working with Legislators to pass a bill for an annual appropriate of \$5,000,000.00 for online databases for all Illinois residents.
- C. Marketing –library magnets with new library hours – Beth gave us all one.
- D. ILA Legislative Meetups (Virtual) 1/28/2022 at 8 a.m. – Anyone can attend this meetup.
- E. Thank you – we received a thank you from Beth and the staff.

Committee Reports

- A. Finance – none
- B. House & Grounds – none
- C. Policy
 - 1. Ethics Ordinance – reviewed
 - 2. Service to Patrons with Disabilities – Zach Waldis made a motion, seconded by Teresa Bouton, to accept the revised Service to Patrons with Disabilities. All ayes, motion carried.
- D. Personnel – none.

Financial Report

- A. Approval of December expenditures – Teresa Bouton made a motion, seconded by Ellen Cluskey, to approve the December expenditures. Roll call: Gayle Johnson-Brackett, aye, Teresa Bouton, aye, Diane Smith, aye, Ellen Cluskey, aye, Zach Waldis, aye, and Deb Givens, aye. All ayes, motion carried.

Director's Report – On file at the library.

Friends of the Library Report – none.

Unfinished Business

- A. COVID-19 pandemic – The library purchased 5 N95 masks for each staff member. The library's pandemic resources page has been updated.
- B. Long Range Plan – The Technology Committee will meet in February. Beth will start developing a list of names for the Focus group.

New Business

- A. Serving our Public 4.0: Introduction and Chapter 1: Core Standards – we meet all the components.

Comments to Guide Future Agendas – none.

Adjournment – Diane Smith made a motion, seconded by Ellen Cluskey, to adjourn the meeting at 6:40. All ayes, motion carried.

Respectfully submitted,

Deb Givens, Secretary

The next board meeting will be on February 10, 2022 at 7pm.