

ORDINANCE 2018-3
ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL
YEAR BEGINNING THE FIRST DAY OF JULY, 2017, AND ENDING THE
30TH DAY OF JUNE, 2018

WHEREAS, The Board of Trustees of the Lillie M. Evans Library District, Peoria County and Marshall County, Illinois, had prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Library District for the fiscal year beginning July 1, 2017 and ending June 30, 2018 and the same has been made conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on September 14, 2017, notice of which was given at least thirty (30) days prior thereto; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Lillie M. Evans Library District;

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE LILLIE M. EVANS LIBRARY DISTRICT, IN THE COUNTIES OF PEORIA AND MARSHALL AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2017 and ending June 30, 2018: and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated for such purposes are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

1. For salaries

a. librarian	\$	56,000.00	
b. library assistants	\$	85,000.00	
c. youth services librarian	\$	<u>31,000.00</u>	
			\$ 172,000.00

2. For library materials

a. books	\$	27,800.00	
b. periodicals	\$	2,200.00	
c. audio-visual	\$	8,700.00	
d. miscellaneous	\$	1,000.00	
e. databases	\$	<u>6,000.00</u>	
			\$ 45,700.00

3. For utilities

\$ 15,000.00

4. For postage

\$ 1,000.00

5. For staff and board development

a. professional organizations	\$	1,000.00	
b. workshops	\$	500.00	

c. conventions	\$	1,500.00	
d. mileage	\$	700.00	
e. miscellaneous	\$	<u>700.00</u>	
			\$ 4,400.00
6. For library supplies			\$ 7,000.00
7. For public relations and publicity			
a. advertising/newsletters	\$	800.00	
b. printing	\$	100.00	
c. programming	\$	6,000.00	
d. legal notices	\$	1,500.00	
e. miscellaneous	\$	<u>500.00</u>	
			\$ 8,900.00
8. For contractual services			
a. consultants	\$	13,400.00	
b. miscellaneous	\$	<u>5,000.00</u>	
			\$ 18,400.00
9. For equipment			\$ 8,500.00
10. For technology			
a. telecommunications	\$	4,800.00	
b. RSA	\$	5,000.00	
c. equipment	\$	<u>5,500.00</u>	
			\$ 15,300.00
11. Debt maintenance			\$ 80,000.00
		TOTAL	\$ 376,200.00

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

1. Social Security Taxes	\$	12,450.00	
2. Supplies	\$	500.00	
3. Contingency	\$	<u>50.00</u>	
		TOTAL	\$ 13,000.00

FOR ILL. MUNICIPAL RETIREMENT FUND [40 ILCS 5/7-105; 7-171]:

1. Illinois Municipal Retirement Fund	\$	25,950.00	
2. Supplies	\$	50.00	
3. Administrative Salary	\$	<u>100.00</u>	
		TOTAL	\$ 26,100.00

FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

1. Contractual Services - Audit	\$	2,150.00
2. Contingency	\$	<u>50.00</u>
TOTAL	\$	2,200.00

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE, [745 ILCS 10/9-107]:

1. Insurance		
a. Public liability insurance	\$	500.00
b. proper damage (fire) insura	\$	5,000.00
c. Workers' Comp. Insurance	\$	<u>1,300.00</u>
	\$	6,800.00
2. Risk Management/Loss Control	\$	11,000.00
3. Legal Fees	\$	2,000.00
4. Contingency	\$	1,500.00
TOTAL	\$	21,300.00

FOR BUILDING MAINTENANCE FUND: [75 ILCS 16/35-5]:

1. Building Maintenance Costs:		
a. general maintenance	\$	7,000.00
b. custodian	\$	10,300.00
2. New Equipment	\$	1,050.00
3. Contingency	\$	<u>50.00</u>
TOTAL	\$	18,400.00

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1. Building Fund	\$	90,000.00
2. Contingency	\$	<u>5,000.00</u>
TOTAL	\$	95,000.00

FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/35-35]:

1. For Working Cash fund	\$	<u>23,900.00</u>
TOTAL	\$	23,900.00

Section 2: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand June 30, 2017		0.00
Miscellaneous gifts and donations	\$	37,500.00

From the Special Reserve Fund	\$	95,000.00
From the Working Cash Fund	\$	23,900.00
Income of interest	\$	1,000.00
Special purpose grants	\$	41,700.00
Photocopy, cards, fax and miscellaneous	\$	7,000.00
Corporate Personal Property Replacement Tax	\$	10,000.00
Tax for General Corporate Library purposes	\$	279,000.00
Tax for Social Security purposes	\$	13,000.00
Tax of Ill. Municipal Retirement Fund	\$	26,100.00
Tax for Audit purposes	\$	2,200.00
Tax for Liability and Insurance	\$	21,300.00
Tax for Maintenance purposes	\$	<u>18,400.00</u>
Expected cash on hand 6/30/2018	\$	576,100.00

Section 3: Any unexpended balances in general library fund, and maintenance fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40, Chap. 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Lillie M. Evans Library District is hereby authorized and directed to publish this Ordinance at least once in a newspaper of general circulation in the library district.

Section 5: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Lillie M. Evans Library District and approved by the president thereof this 14th day of September, 2017.

BOARD OF TRUSTEES OF LILLIE M. EVANS LIBRARY DISTRICT

by _____
Board President, Gayle Brackett

ATTEST:

Secretary, Deb Givens