

Lillie M. Evans Library District
Meeting of the Board of Trustees
October 13, 2016 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order at 7:02 p.m., October 13th, 2016 by President Gayle Johnson-Brackett. Also present were Gary Kratzer, Joanne Cox, Director Beth Duttlinger, Ellen Cluskey, Diane Smith, & Mary Lou Hott. Deb Givens came at 7:08.

Comments or questions to the Board: none

Minutes

- A. The minutes of the regular Board meeting on September 8th, 2016 were read. Mary Lou Hott made a motion to accept the minutes as amended, seconded by Ellen Cluskey. All ayes, motion carried.
- B. The minutes of the Special Board meeting on September 19th, 2016 were read. Joanne Cox made a motion to accept the minutes as amended, seconded by Diane Smith. All ayes, motion carried.

Correspondence and Communication

- A. The Grade School Library sent us a thank you note for the books we gave them from the summer reading program.

Committee Reports

- A. Finance – none
- B. House & Grounds
 - 1. Loan from bank – Princeville Community Bank has been chosen for our bank loan. Joanne Cox made a motion to approve the loan conditions from Princeville Community Bank, seconded by Ellen Cluskey. All ayes, motion carried.
 - 2. Groundbreaking Ceremony on October 11, 2016. Over 100 people attended the groundbreaking.
- C. Policy – none
- D. Personnel – none

Financial Report

- A. Approval of September expenditures. Gary Kratzer made a motion to approve the September expenditures, seconded by Mary Lou Hott. Roll Call: Gary Kratzer, aye, Joanne Cox, aye, Gayle Johnson-Brackett, aye, Ellen Cluskey, aye, Diane Smith, aye, Mary Lou Hott, aye, & Deb Givens, aye. All ayes, motion carried.

Director's Report – on file at the library.

Friends of the Library Report – The Friends expressed appreciation to Kate Will for helping with the ongoing DVD and book sales.

Unfinished Business

- A. Levy Ordinance 2017-4 – The Budget & Appropriation Ordinance was passed on September 8th, 2016 and has been published. Ellen Cluskey made a motion to accept the Levy Ordinance 2017-4, seconded by Gary Kratzer. All ayes, motion carried.

- B. Job Descriptions – in progress
- C. Princeville Library's 90th anniversary (est. May 31, 1927): Ideas are being discussed on programming for Heritage Days. It will be included on our logo. We will incorporate with the opening of the new addition.
- D. RE: School bus request for library visits – addressed in the director's report.

New Business

- A. Borrowing Resolution 2017-5 – Diane Smith made a motion, seconded by Joanne Cox to pass Resolution 2017-5 which authorized President Gayle Johnson-Brackett to execute all documents required for the borrowing of funds. All ayes, motion carried.
- B. Parking at Village Foods – Village Foods will allow workers and staff to use their parking lot during the construction. We appreciate their assistance. There was also some discussion of their offer to let us use space in the future for staff parking on the condition that we make any necessary improvements.
- C. Serving Our Public 3.0 – Chapter 1, Core Services – We meet all criteria.

Comments to Guide Future Agendas – none.

Adjournment – Mary Lou Hott made a motion, seconded by Joanne Cox, to adjourn the meeting at 7:59 p.m. All ayes, motion carried.

Our next meeting will be on November 10th, 2016 at 7:00 p.m.

Respectfully submitted,

Deb Givens, Secretary