

Lillie M Evans Library District
Meeting of the Board of Trustees
September 8th, 2018 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order at 7:01 pm. On Thursday, September 8th, 2016 by President Gayle Johnson-Brackett. Also present were Gary Kratzer, Diane Smith, Joanne Cox, Ellen Cluskey, Director Beth Duttlinger, and Deb Givens. Mary Lou Hott was absent.

Comments or questions to the Board: none

Minutes

- A. The minutes of the regular Board meeting on July 14th, 2016 were read. Ellen Cluskey made a motion to accept the minutes as read, seconded by Gary Kratzer. All ayes, motion carried.
- B. The minutes of the joint board meeting on July 21st, 2016 were read. Diane Smith made a motion to accept the minutes as read, seconded by Joanne Cox. All ayes, motion carried.

Correspondence and Communication

- A. Ameren upgrades – Ameren will be upgrading the meters, so they will be turning the power and water off sometime in the near future.
- B. Milner Library's Honored Alumni at ISU - Beth was chosen to be Milner Library's Honored Alumni at the Homecoming celebration on October 7th.

Committee Reports

- A. Finance – none
- B. House & Grounds
 - 1. Loan from bank – Princeville Community Bank
 - 2. Banking Experience – no action
 - 3. Architectural Contract – The contract was officially signed to employ Wright and Associates as architects. Joanne Cox made the motion to employ Wright and Associates, Ellen Cluskey seconded. All ayes, motion carried.
 - 4. Special Board meeting Monday, September 19th at 7:00 p.m. - We will be reviewing bids for a contractor this evening.
 - 5. Library Expansion and Donation web pages – This information is now on the website. There is information on why and how to donate.
- C. Policy – none
- D. Personnel – none

Financial Report

- A. Approval of July and August expenditures. Diane Smith made a motion to approve the July and August expenditures, seconded by Gary Kratzer. Roll call: Gayle Johnson-Brackett, aye, Gary Kratzer, aye, Diane Smith, aye, Joanne Cox, aye, Ellen Cluskey, aye, and Deb Givens, aye. All ayes, motion carried.
- B. Budget and Appropriation Ordinance 2017-3. Ellen Cluskey made a motion to approve the Budget and Appropriation Ordinance 2017-3, seconded by Joanne Cox. Roll Call: Gary Kratzer, aye, Gayle Johnson-Brackett, aye, Diane Smith, aye, Joanne Cox, aye, Ellen Cluskey, aye, and Deb Givens, aye. All ayes, motion carried.

Directors Report – on file at the library.

Friends of the Library report – The Friends made \$1,573.00 with the book sale, recycled cartridges, and old books.

Unfinished Business

- A. Job Descriptions – pending

New Business

- A. Levy Ordinance – we will do next month
- B. Princeville Library's 90th anniversary (est. May 31, 1927) We will be putting the anniversary date on our logo and on the website.
- C. Serving our Public 3.0 – Chapter 6, access – we meet all criteria.
- D. Election – our election packets for the spring election will be ready for pick-up after Sept. 20th.

Comments to Guide Future Agendas – none

Adjournment – Joanne Cox made a motion, seconded by Ellen Cluskey, to adjourn the meeting at 8:46 p.m. All ayes, motion carried.

Our next meetings will be:

September 19th, 2016 at 7:00 p.m. – Special Board Meeting

October 13th, 2016 at 7:00 p.m. – Monthly board meeting

Respectfully submitted,

Deb Givens, Secretary