

Lillie M. Evans Library District
Special Board Meeting September 19, 2016 at 7pm
Minutes

The Special Board Meeting of the Lillie M. Evans Library Board was called to order at 7:00 p.m. on Monday, September 19, 2016 by President Gayle Johnson-Brackett. Joanne Cox, Director Beth Duttlinger, Ellen Cluskey, Gayle Johnson-Brackett, Diane Smith, and Deb Givens were present. Architects Craig Wright and Donald Westlake were also present. Mary Lou Hott and Gary Kratzer were absent.

Reviewing Bids

Three bids were submitted for the LME Library expansion project. Bishop Brothers submitted a total bid for \$932,186. Peoria Metro submitted a total bid for \$1,037,300 and Vissering Construction submitted a total bid for \$1,038,900. The bid tabulation sheet is attached as well as the architects' recommendation. There was some discussion about the qualifications of each contractor. The architects have worked with all of them on other jobs and all are reputable. It was decided to put on hold Alternate bid G-4 for the vertical blinds to review electric shade options. The updated project cost budget was also reviewed

Accepting Bid

Ellen Cluskey motioned to accept the bid from Bishop Brothers, Inc. in the amount of \$929,632 (base bid plus alternate bids G-1, G-2, G-3, G-5, and G-6). Seconded by Diane Smith. All ayes, motion carried.

Groundbreaking Ceremony

The week that seems to work best for the architects and library would be the week of October 10-13th. Darin LaHood's office has indicated that the best date for the Representative would be Friday, October 14th but that won't work for the architects. The Groundbreaking Ceremony will be held on October 11 at 1pm. We will contact the school and see if we can get some of the students from the 2nd grade class to participate since it's their library day. The Director shared a draft invitation with the board. The wording was acceptable. We'll get the invitations out right away. We'll have coffee and cake after the ceremony in the meeting room. The Director and Board President will serve as MCs. The 2'x2" sign for the construction site was also reviewed. To meet the requirements of the Live & Learn grant, we are required to display a sign stating that state funds administered by the Secretary of State and State Librarian are being used for the project. We'll make changes suggested to make the wording more visible.

Adjournment

Joanne Cox made a motion, seconded by Ellen Cluskey, to adjourn the meeting at 8:01. All ayes, motion carried.