

Lillie M. Evans Library District
Meeting of the Board of Trustees
December 14, 2017 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order at 7:02 p.m. on Thursday, December 14, 2017. Diane Smith, Ellen Cluskey, Joanne Cox, and Teresa Bouton were present. Gayle Johnson-Brackett, Deb Givens and Gary Kratzer were absent. Director Beth Duttlinger was also present.

Comments or questions to the Board – None

Minutes - The minutes from the November 9, 2017 meeting were read. Joanne Cox made a motion to accept the minutes, seconded by Teresa Bouton. All ayes, motion carried.

Correspondence and Communication - Library Board Orientation Webinar is now available

Committee Reports

- A. Finance – No report.
- B. House and Grounds
 - 1. The punch list for the construction was reviewed.
 - 1.The paint color for the exterior pipe was discussed.
 - 2.Montefusco has been working to resolve issues with new Lenox system.
 - 3.A short in one of the older furnaces will require Zeller to replace the duct alarms in that furnace.
- C. Policy
 - 1. Meeting Room – Diane Smith made a motion, seconded by Joanne Cox, to approve the updated meeting room policy. All ayes, motion carried.
 - 2. Hours – Teresa Bouton made a motion, seconded by Joanne Cox, to extend the library hours to 9:00 a.m. – 8:00 p.m. Monday through Thursday, effective in January 2018. All ayes, motion carried.
 - 3. Personnel – in progress.
 - 4. Diane Smith made a motion, seconded by Teresa Bouton, to approve Ordinance 2018-5, Sexual Harassment Prohibition. All ayes, motion carried.
 - 5. Joanne Cox made a motion, seconded by Diane Smith, to approve the sexual harassment prohibition policy. All ayes, motion carried.
- D. Personnel – No report.

Financial Report - Approval of November expenditures – Teresa Bouton made a motion, seconded by Joanne Cox, to approve the November expenditures. Roll Call: Diane Smith, aye, Joanne Cox, aye, Ellen Cluskey, aye, and Teresa Bouton, aye. All

ayes, motion carried.

Directors Report - on file at the library.

Friends of the Library report - The Friends of the Library provided a gift card for the Holiday Homecoming. They also paid for the items on the request list, including a summer reading program, toddler activity center, games, and the Cover One book repair system.

Unfinished Business

- A. Review of minutes from closed sessions – The minutes of all closed sessions were reviews as specified by the Open Meetings Ac. No changes were made.
- B. Letter to the school regarding buses to transport classes to the library in inclement weather – Still no response about someone to take the training required to become a certified bus driver.
- C. Long range planning – A moderator for the focus group will meet with Beth next month.

New Business

- A. Beth is exploring grants for a Bike the Trail Library to Library program for a joint project between the Rock Island Trail and local libraries.
- B. The Illinois Bicentennial will be celebrated with programs in August, September and October.
- C. Trustee Facts File Chapter 5 (Per Capita Grant) was reviewed. The library meets all requirements.

Comments to guide future agendas – None

Adjournment – Diane Smith made a motion, seconded by Joanne Cox, to adjourn the meeting at 8:12. All ayes, motion carried.

The next board meeting will be Jan. 18, 2018, at 6:00 p.m. at the library. There will be a joint meeting of the Village Board, School Board, and Library Board at 7:00 p.m. on Jan. 18, 2018, at the Princeville Jr/Sr High School.

Gayle Johnson-Brackett and Ellen Cluskey, Secretaries pro tem