

Lillie M. Evans Library District
Meeting of the Board of Trustees
September 13, 2018 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order at 7:03 p.m. Thursday, September 13th, 2018. Teresa Bouton, Diane Smith, Ellen Cluskey, Gayle Johnson-Brackett, & Director Beth Duttlinger were present. Deb Givens came at 7:05 p.m. Joanne Cox was absent.

Comments or questions to the Board – none.

Minutes

- A. The minutes from the August 9th, 2018 were read. Ellen Cluskey made a motion to accept the minutes, seconded by Diane Smith. All ayes, motion carried.

Correspondence and Communication

- A. Finance
 - 1. Check signature cards – The signature cards need to be updated since we have a former board member still on the card. Teresa Bouton made a motion to remove Gordon Newell off of our signature card. Ellen Cluskey seconded the motion. All ayes, motion carried.
- B. House and Grounds – none
- C. Policy – none
- D. Personnel – none

Financial Report

- A. Approval of August expenditures. Diane Smith made a motion, seconded by Ellen Cluskey to approve the August expenditures. Roll call: Teresa Bouton, aye, Diane Smith, aye, Ellen Cluskey, aye, Gayle Johnson-Brackett, aye, and Deb Givens, aye. All ayes, motion carried.

Friends of the Library report

The annual book sale totals were \$1423.80. The total including the ink cartridges is \$1511.85.

Unfinished Business

- A. Bike the Trail Library to Library – see director's report.
- B. Illinois Bicentennial – There are two programs scheduled: History of Illinois on 10/16 and Ghosts of the Illinois River on 10/30.
- C. Board Vacancy and appointment – Teresa Bouton made a motion to appoint Zach Waldis to fill Gary Kratzer's vacant spot on the board, seconded by Ellen Cluskey. All ayes, motion carried. This term will be through May 2019 since there is a consolidated election in April 2019.
- D. Budget and Appropriation Ordinance – Diane Smith made a motion to approve the Budget and Appropriation Ordinance #2019-3, seconded by Ellen Cluskey. All ayes, motion carried.

New Business

- A. Election packets – Election packets were given out to the board members who will be on the ballot in the spring of 2019. Signatures can be collected anytime after September 18th.

- B. NCPERS through IMRF – This is a voluntary life insurance for library employees. Beth is waiting for some answers to her questions before offering to the employees.
- C. Trustees Facts File Chapter 14 – we are doing.

Comments to Guide Future Agendas

We need to work on the educational requirement for the FY2018 Per Capita grant.

Adjournment – Ellen Cluskey made a motion, seconded by Diane Smith to adjourn the meeting at 8:02.
All ayes, motion carried.

Respectfully submitted,

Deb Givens, Secretary