

Lillie M. Evans Library District  
Meeting of the Board of Trustees  
August 9, 2018 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order at 7:01 p.m. on Thursday, August 9, 2018. Diane Smith, Joanne Cox, Teresa Bouton, and Gayle Johnson-Brackett were present. Ellen Cluskey arrived at 7:03. Deb Givens was absent. Director Beth Duttlinger was also present.

**Comments or questions to the Board – None**

**Minutes**

- A. The minutes from the July 19, 2018 meeting were read. Teresa Bouton made a motion to accept the minutes, seconded by Diane Smith. All ayes, motion carried.
- B. The minutes from the Joint Board meeting held on July 19, 2018 were read. A motion was made by Ellen Cluskey, seconded by Diane Smith, to accept the minutes as amended. All ayes, motion carried.

**Correspondence and Communication**

- A. A letter was received from the Wyoming Public Library District explaining their reasons for not participating in the Bike the Trail Library to Library program.
- B. A stats sheet from RSA was presented.

**Committee Reports**

- A. Finance – No report.
- B. House and Grounds – No report.
- C. Policy - No report.
- D. Personnel – Josie Casey has been hired to work 15.5 hours per week.

**Financial Report**

- A. Approval of July expenditures –Joanne Cox made a motion, seconded by Teresa Bouton, to approve the July expenditures. Roll Call: Joanne Cox, aye, Teresa Bouton, aye, Diane Smith, aye, Ellen Cluskey, aye, and Gayle Johnson-Brackett, aye. All ayes, motion carried.

**Directors Report** - on file at the library.

**Friends of the Library report**

- A. The annual book sale started July 30. Proceeds to date are over \$770.00.

**Unfinished Business**

- A. Bike the Trail Library to Library – Repair stations have been installed at the Dunlap Library, the Toulon Library, and Lillie M. Evans Library. Thanks to

- Beth and Joe Duttlinger for their efforts.
- B. Illinois Bicentennial – Programs are under development.
  - C. Budget and Appropriations Ordinance – The draft was reviewed. The annual hearing will be held at 6:45 on Sept. 13, 2018, in the meeting room of the library.

**New Business**

- A. Board Vacancy – A replacement is needed for one seat.
- B. Trustee Facts File Chapter 13, Public Relations, was reviewed.

**Comments to guide future agendas - None**

**Adjournment** – Joanne Cox made a motion, seconded by Teresa Bouton, to adjourn the meeting at 8:16. All ayes, motion carried.

The Budget and Appropriation Hearing will be September 13, 2018, at 6:45 at the library. The next board meeting will be September 13, 2018, at 7:00 p.m. at the library.

Respectfully submitted,

Gayle Johnson-Brackett, Secretary pro tem