

Lillie M. Evans Library District
Meeting of the Board of Trustees
July 18th, 2019 at 6:00 p.m.

The Lillie M. Evans Library Board Meeting was called to order by President Gayle Johnson-Brackett on Thursday July 19th at 6:00 p.m. Director Beth Duttlinger, Teresa Bouton, Joanne Cox, Ellen Cluskey, Diane Smith, Zach Waldis, Gayle Johnson-Brackett, and Deb Givens were present.

Comments or questions to the Board – none.

Oath of Office – Gayle Johnson-Brackett took her Oath of Office on July 9, 2019 at the Library. Zach Waldis took his Oath of Office during our July 18, 2019 meeting.

Minutes

- A. Regular Board meeting on June 13, 2019 – Ellen Cluskey made a motion, seconded by Joanne Cox to approve the June 13 2019 minutes. All ayes, motion carried.

Correspondence and Communication

- A. PCA Thank you – We received a thank you from the PCA thanking us for our Heritage Days donation.

Committee Reports

- A. Finance – none
- B. House & Grounds – none
- C. Policy – none
- D. Personnel – none

Financial Report

- A. Approval of June expenditures – Teresa Bouton made a motion, seconded by Diane Smith to approve the June expenditures. Roll call: Teresa Bouton, aye, Joanne Cox, aye, Ellen Cluskey, aye, Diane Smith, aye, Zach Waldis, aye, Gayle Johnson-Brackett, aye, and Deb Givens, aye. All ayes, motion carried.
- B. Budget Transfers – Joanne Cox made a motion, seconded by Zach Waldis, to complete the transfers as listed below:
 - 1. Transfer \$6730 from Torte to Corporate
 - 2. Transfer \$511.65 from Corporate to Social Security
 - 3. Transfer \$21.87 from Working Cash to Corporate
 - 4. Transfer \$6639.48 from Corporate to BuildingRoll call: Teresa Bouton, aye, Joanne Cox, aye, Ellen Cluskey, aye, Diane Smith, aye, Zach Waldis, aye, Gayle Johnson-Brackett, aye, and Deb Givens, aye. All ayes, motion carried.

Directors Report – on file at the library

Friends of the Library Report – Getting ready for the book sale. Setting up August 2nd.

Unfinished Business

- A. Bike the Trail Library to Library – Waiting for the trail to be finished. When it is finished, Beth will be publicizing Bike the Trail. LME Library will be hosting a bike repair clinic in August.
- B. Inspiration Celebration – Everyone is bringing food for the staff for the meal.
- C. Budget an Appropriation Ordinance – The hearing has been set for September 12th at 6:45 p.m. Beth has the draft done and will be posting the notification.

New Business

- A. Trustee Facts File – Appendices – went over as required by per capita grant.

Comments to Guide Future Agendas – none.

Adjournment – Ellen Cluskey made a motion to adjourn our meeting, seconded by Zach Waldis at 6:39 p.m. All ayes, motion carried.

Respectfully submitted,

Deb Givens, Secretary

Next Meetings: Joint Board Meeting - July 18th, 2019 at 7:00 p.m.
Inspiration Celebration – July 19th 5 – 7
Regular Board Meeting – August 8th, 2019 at 7:00 p.m.