

Lillie M. Evans Library District  
Meeting of the Board of Trustees  
June 13, 2019 at 7:00 p.m.

The Lillie M. Evans Library Board Meeting was called to order by Vice President Ellen Cluskey on Thursday, June 13<sup>th</sup>, 2019 at 7:02 p.m. Director Beth Duttlinger, Teresa Bouton, Joanne Cox, Ellen Cluskey, Diane Smith, and Deb Givens were present. Gayle Johnson-Brackett and Zach Waldis were absent.

**Comments or questions to the Board** – none.

**Oath of Office and Election of Officers** – Teresa Bouton, Joanne Cox, and Ellen Cluskey took the Oath of Office. Joanne Cox made a motion, seconded by Teresa Bouton to elect as follows: Gayle Johnson-Brackett, President; Ellen Cluskey, Vice President; Deb Givens, Secretary; and Diane Smith as Treasurer. All ayes, motion carried.

**Minutes**

- A. Regular Board meeting on May 9, 2019 - Diane Smith made a motion, seconded by Teresa Bouton to approve the minutes. All ayes, motion carried.
- B. Review of minutes of all closed sessions under the Open Meetings Act – The minutes of all closed sessions were reviewed as specified by the Open Meetings Act. No changes were made.

**Correspondence and Communication**

- A. Prevailing Wage Act Amendment PA 100-1177 – the annual obligation to adopt a prevailing wage ordinance or resolution has been eliminated as of 6/1/19. However the statutory requirement that public bodies pay prevailing wage for work covered by the Act still exists.
- B. Meeting room thank you/donation – We received a thank you and a \$100 donation from a family that rented the room.

**Committee Reports**

- A. Finance
  1. FY2020 Budget – Teresa Bouton made a motion, seconded by Joanne Cox to accept the 2020 budget. Roll call: Teresa Bouton, aye, Joanne Cox, aye, Ellen Cluskey, aye, Diane Smith, aye, and Deb Givens, aye. All ayes, motion carried.
- B. House and Grounds – the Red Bud tree is being replaced in the garden.
- C. Policy
  1. Customer Service Policy –Ellen Cluskey made a motion, seconded by Diane Smith to accept the Customer Service Policy with revisions. All ayes, motion carried.
- D. Personnel – Hired two seasonal garden helpers.

**Financial Report**

- A. Approval of May expenditures – Diane Smith made a motion, seconded by Joanne Cox to approve the May expenditures. Teresa Bouton, aye, Joanne Cox, aye, Ellen Cluskey, aye, Diane Smith, aye, and Deb Givens, aye. All ayes, motion carried.

**Directors Report** – on file at the library.

**Friends of the Library Report** – getting ready for the book sale. August 5<sup>th</sup> thru the 30<sup>th</sup>. Set up will be the Friday before.

**Unfinished Business**

- A. Bike the trail Library to Library – waiting for the break on the trail to be fixed. Hopefully it will be fixed in July.
- B. Inspiration Celebration – is scheduled for July 19<sup>th</sup> 5 – 7pm. We discussed potluck items.

**New Business**

- A. Meeting Ordinance – Teresa Bouton made a motion, seconded by Ellen Cluskey to approve the Meeting Ordinance. All ayes, motion carried.
- B. Maintenance Tax Ordinance – Joanne Cox made a motion, seconded by Diane Smith to approve the Maintenance Tax Ordinance for 2019-2020. All ayes, motion carried.
- C. Budget and Appropriation Ordinance – discussed date for public hearing and draft.
- D. Heritage Days – The library will be having a float in the parade on Saturday. The library will be hosting the Art Show and Reception during the Heritage Days also.
- E. Serving our Public 3.0: Chapter 4- Facilities – Meet all the requirements.

**Comments to Guide Future Agendas** – none.

**Adjournment** – Ellen Cluskey made a motion to adjourn the meeting at 8:17, seconded by Diane Smith. All ayes, motion carried.

The next Board Meeting will be on July 18<sup>th</sup>, 2019 at 6:00 p.m. The Joint Board Meeting will be on July 18<sup>th</sup>, 2019 at 7:00 p.m. Inspiration Celebration will be on Friday, July 19<sup>th</sup> from 5-7 p.m.

Respectfully submitted,

Deb Givens, Secretary