

Lillie M. Evans Library District  
Meeting of the Board of Trustees  
June 14, 2018 at 7:00 p.m.

The Lillie M. Evans Library District Meeting of the Board of Trustees was brought to order by Vice-President, Ellen Cluskey, on June 14<sup>th</sup>, 2018 at 7:03 p.m. Present were: Diane Smith, Ellen Cluskey, Teresa Bouton, Director Beth Duttlinger, and Deb Givens. Absent were: Gayle Johnson-Brackett, Joanne Cox, and Gary Kratzer.

**Comments or Questions to the Board – none.**

**Minutes**

- A. The minutes from the May 10<sup>th</sup>, 2018 board meeting were read. Teresa Bouton made a motion to accept the minutes with corrections, seconded by Diane Smith. All ayes, motion carried.
- B. The minutes of all closed sessions were reviewed as specified by the Open Meetings Act. No changes were made.

**Correspondence and Communication**

- A. Resignation of Gary Kratzer. Gary Kratzer has resigned from the board because of his health. Board members expressed sadness and extended wishes for a full recovery for Gary. We are to be thinking of someone to replace him.
- B. Sue Hofer's retirement – Sue Hofer, Princeville Village Treasurer has announced her retirement. Julie Delbridge will be taking her place and will start training in July.

**Committee Reports**

- A. Finance
  - 1. FY19 Budget – Teresa Bouton made a motion to accept the FY19 budget, seconded by Diane Smith. Roll call: Diane Smith, aye, Ellen Cluskey, aye, Teresa Bouton, aye, and Deb Givens aye. All ayes, motion carried.
- B. House and Grounds – none
- C. Policy – none
- D. Personnel – none

**Financial Report**

- A. Approval of May expenditures. Diane Smith made a motion to approve the May expenditures, seconded by Teresa Bouton. Roll call: Diane Smith, aye, Ellen Cluskey, aye, Teresa Bouton, aye, and Deb Givens, aye. All ayes, motion carried.

**Directors Report – the Directors report is on file.**

**Friends of the Library Report – the Friends are gearing up for the book sale that will start on July 30<sup>th</sup> through the month of August.**

**Unfinished Business**

- A. Bike the Trail Library to Library – the Peoria Heights Public Library has inquired about joining the Bike the Trail Library to Library. Trek Bicycle is interested in sponsoring their bike repair station. The Peoria Heights Library will be discussing it at their next board meeting.
- B. Illinois Bicentennial – Beth will be starting to work on programming soon.

- C. Long Range Planning – the library staff has identified the basic goals for each year and the board reviewed them. The director will be completing the plans by the Inspiration Celebration on June 29<sup>th</sup>.

**New Business**

- A. Inspiration Celebration – the Inspiration Celebration will be held on Friday, June 29<sup>th</sup> from 5–7pm with the board and employees. Board members will bring potluck dishes and the library will supply the paper products and water.
- B. Meeting Ordinance (2019-1) – Deb Givens made a motion to approve the meeting dates for FY19 and was seconded by Teresa Bouton. All ayes, motion carried.
- C. Maintenance Tax Ordinance (2019-2) – a motion was made to approve the Maintenance Tax Ordinance by Teresa Bouton seconded by Diane Smith. All ayes, motion carried.
- D. Budget & Appropriation Ordinance – the Budget & Appropriation Ordinance hearing has been tentatively set for 9/13/18 at 6:45pm.
- E. Heritage Days – the School’s flower sale will be in the Library’s meeting room during Heritage Days. The Art Show opening reception will be Friday, June 22 and the parade is Saturday, June 23 at 2pm.
- F. Trustee Facts File Chapter 11 – reviewed by the board.

**Comments to Guide Future Agendas – none.**

**Adjournment** – Deb Givens motioned to adjourn the meeting at 8:24pm and was seconded by Diane Smith. All ayes, motion carried.

Respectfully submitted,

Deb Givens, Secretary