

The Lillie M. Evans Library District
Meeting of the Board of Directors
May 9th, 2019 at 7:00 p.m.

The Lillie M. Evans Library Board meeting was called to order by President Gayle Johnson-Brackett on Thursday, May 9th, 2019 at 7:02 p.m. Director Beth Duttlinger, Teresa Bouton, Gayle Johnson-Brackett, Joanne Cox, Ellen Cluskey, and Deb Givens were present. Diane Smith was absent. Zach Waldis arrived at 7:03 p.m.

Comments or questions to the Board – none.

Minutes

- A. Joanne Cox made a motion to approve the minutes, seconded by Zach Waldis. All ayes, motion carried.

Correspondence and Communication

- A. Illinois State Library reminder of reporting requirements of board changes—Beth received a letter telling us to remember to let the County Clerk and the Illinois State Library know if there are any changes within our board.
- B. Letter about census for 2020—The Illinois State Library is encouraging everyone to participate.

Committee Reports

- A. Finance
 - 1. FY2020 Budget – presented
- B. House and grounds – none
- C. Policy
 - 1. Volunteer Policy – Ellen Cluskey made a motion to accept the revised Volunteer Policy, seconded by Teresa Bouton. All ayes, motion carried.
 - 2. Customer Service Policy – 1st reading.
 - 3. Non- Resident Card – Teresa Bouton made a motion to participate using the tax bill method for a non-resident card, seconded by Zach Waldis. 5 ayes, 1 nay.

Financial Report

- A. Approval of April expenditures – Ellen Cluskey made a motion to approve the April expenditures, seconded by Joanne Cox. Teresa Bouton, aye, Joanne Cox, aye, Gayle Johnson-Brackett, aye, Ellen Cluskey, aye, Deb Givens, aye, and Zach Waldis, aye. All ayes, motion carried.

Directors Report – on file at the library

Friends of the Library – no report

Unfinished Business

- A. Bike the Trail Library to Library – Beth showed us the brochures that were printed.
- B. Inspiration Celebration – The Inspiration Celebration will be held on July 19th from 5–7pm with all the staff and Library Board.

New Business

- A. Election results (official) – have certificate of election results. Next month we will do the Oath of Office and board positions. New elected members are: Teresa Bouton, Gayle Johnson-Brackett, Zach Waldis, Ellen Cluskey and Joanne Cox. All are four year terms except for Zach's which is a two year term.
- B. Serving our Public 3.0 Chapter 3 – Personnel – We meet all requirements.

Comments to Guide Future Agendas – none.

Adjournment – Teresa Bouton made a motion, seconded by Joanne Cox to adjourn our meeting at 7:57 p.m. All ayes, motion carried.

Our next meeting will be on June 13th, 2019 at 7:00 p.m. at the library.

Respectfully submitted,

Deb Givens, Secretary