

Lillie M. Evans Library District
Meeting of the Board of Trustees
March 9th, 2017 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order at 7:04 p.m. on Thursday, March 9th, 2017, by President Gayle Johnson-Brackett. Diane Smith, Joanne Cox, Director Beth Duttlinger, Gary Kratzer, Gayle Johnson-Brackett, Mary Lou Hott, & Deb Givens were present. Ellen Cluskey was absent.

Comments or questions to the Board – none.

Minutes – The minutes from the February 9, 2017 board meeting were read. A motion was made by Gary Kratzer, seconded by Diane Smith, to accept the minutes. All ayes, motion carried.

Correspondence and Communication

- A. Harv Stahl estate claim – we will be paid in full for the back taxes we paid.
- B. Statement of Economic Interest from Peoria County Clerk – Fill out and mail in. Return the stub to Beth when we receive it.
- C. Window shade fabric samples (excluding meeting room) 5% sun control fabrics for blinds.

Committee Reports

- A. Finance – none
- B. House & Grounds
 - 1. Construction update – The brick order was lost. Bricks are outside for us to look at. Waiting on the shingles & vinyl floor. 43% of money is spent. 43% of building is done.
- C. Policy
 - 1. Reference & Readers Advisory Policy – Mary Lou Hott made a motion to amend the Reference & Readers Advisory Policy seconded by Gary Kratzer. All ayes, motion carried.
 - 2. Unattended Children/Children's Safety Policy – 1st reading. Will vote next month.
 - 3. Policy concerning Disruptive Behavior – 1st reading – Will vote next month.
 - 4. General Use Policy – Joanne Cox made a motion to approve the General Use Policy, seconded by Diane Smith. All ayes, motion carried.
- D. Personnel – none

Financial Report

- A. Approval of February expenditures – Diane Smith made a motion, seconded by Mary Lou Hott. Gayle Johnson-Brackett, aye, Gary Kratzer, aye, Mary Lou Hott, aye, Diane Smith, aye, Joanne Cox, aye, & Deb Givens, aye. All ayes, motion carried.

Directors Report – on file at the library.

Friends of the Library Report – with the book sale and ink, the friends now have a balance of \$3,888.56.

Unfinished business

- A. Job Descriptions – updated Director's and Library Assistant-Circulation Clerk and approved Library Assistant-Marketing & Tech Services.
- B. Princeville Library's 90th anniversary (est. May 31, 1927) Plans are in motion.

New Business

- A. Consolidated Election – April 4th – everyone vote!!
- B. Serving Our Public 3.0 – Chapter 6, Access – we meet all requirements.

Comments to Guide Future Agendas – none.

Adjournment – Joanne Cox made a motion, seconded by Gary Kratzer, to adjourn the meeting at 8:06 p.m. All ayes, motion carried.

The next meeting will be on April 13th, 2017 at 7:00 p.m.

Respectfully submitted,

Deb Givens, Secretary