

Lillie M. Evans Library District  
Meeting of the Board of Trustees  
March 8 2018 at 7:00 p.m.

The Lillie M. Evans Library Board was called to order at 7:03 p.m. on Thursday, March 8<sup>th</sup>, 2018. Diane Smith, Ellen Cluskey, Gayle Johnson-Brackett, Director Beth Duttlinger, and Deb Givens were present. Joanne Cox, Teresa Bouton, and Gary Kratzer were absent.

**Comment or questions to the Board** – none.

**Minutes** – The minutes from the February 8<sup>th</sup>, 2018 meeting were read. Ellen Cluskey made a motion to accept the minutes, seconded by Diane Smith. All ayes, motion carried.

**Correspondence and Communication**

- A. Economic Interest forms - May 1<sup>st</sup> deadline. Will be getting them in before the deadline.
- B. Princeville Board Walk – There are two high school students who want to raise money for a Foundation 5000. They are wanting to use the library to play games on March 25<sup>th</sup>.

**Committee Reports**

- A. Finance – None.
- B. House & Grounds
  - 1. Update – Waiting on **final** lien waivers so they can be paid. The new addition will be finished at that point!!
- C. Policy
  - 1. Personnel Policy – No additional changes needed. Diane Smith made a motion to approve the Personnel Policy as amended, seconded by Ellen Cluskey. All ayes, motion carried.
  - 2. Routine Banking Procedures – Already done.
- D. Personnel – none. Sherry had a car accident and may be out six to twelve weeks.

**Financial Report** – A motion was made by Ellen Cluskey, seconded by Diane Smith, to approve the February 2018 expenditures. Roll call: Diane Smith, aye, Gayle Johnson-Brackett, aye, Ellen Cluskey, aye, and Deb Givens, aye. All ayes, motion carried.

**Directors Report** – on file at the library.

**Friends of the Library Report** – None.

**Unfinished Business**

- A. Bike the Trail Library to Library – Directors will be meeting to talk about what to do if Wyoming Library isn't on board with the bike trail. The Director of RAILS was excited about the bike program. Other libraries in Ohio already have a bike lending program and we hope to get some information from them as well.
- B. Illinois Bicentennial – Picking out some programs next week.
- C. Long Range Planning – Focus group on March 20<sup>th</sup> 7-9pm.

**New Business**

- A. Trustee Facts File chapter 8 – reviewed.

**Comments to Guide Future Agendas – none**

**Adjournment** – Ellen Cluskey made a motion, seconded by Diane Smith, to adjourn the meeting at 8:13 p.m. All ayes, motion carried.

The next board meeting will be on April 12<sup>th</sup>, 2018 at 7:00 p.m.

The Focus Group meeting will be on March 20<sup>th</sup> from 7 – 9 p.m.

Respectively submitted,

Deb Givens